

No.F. 8-1/2016 (Gen)
DRUG REGULATORY AUTHORITY OF PAKISTAN
Ministry of National Health Services Regulation & Coordination

TENDER NOTICE

Sealed tenders are invited for the supply of stationery and non-stationery (Miscellaneous) items to meet the requirement of Drug Regulatory Authority of Pakistan (DRAP), Islamabad during the financial year 2016-2017. Only registered suppliers, Who are Active Taxpayers List (ATL) of FBR, are eligible to supply goods/services to Government departments. Tender documents can be obtained from the office of undersigned (General branch 1st Floor, T F Complex G-9/4, Islamabad during office hours on payment of Rs.1,000/- through pay order in favour of DRAP **Account No.0010008463700018** Allied Bank Ltd, Civic Centre Branch, Islamabad for each set (non refundable) as tender document fee and the same shall also be available on the DRAP website and can be downloaded free of cost. The tender documents should reach the office of the undersigned before 22-08-2016 at 11.00 AM. Tenders will be opened on the same day at 12.00 hours in the office of the Director (Admn) DRAP.

(Muhammad Murad Khan)
Assistant Director (Gen.)
051-9107307

TERMS & CONDITIONS.

1. The firm should be well established and located in Islamabad/Rawalpindi having its own warehouse and telephone facility.
2. Firm should be registered with the Collectorate of General Sales-Tax and Income-Tax Department.
3. Only registered suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to supply goods / services to Government department.
4. Bidders of toners must furnish valid copy of H.P. Authorized re-seller certificate.
5. Only genuine/original HP Toners will be acceptable. Sub-standard supplies will be forfeited and liable to immediate cancellation of supply order and black listing of the firm.
6. Supplier will ensure shelf life of toners for one year from date of purchase.
7. Rates of the tenders must be inclusive of all taxes, GST will be paid by the firm itself and not by the end user DRAP. The rates must be valid for one financial year i.e. 2016-2017 and no subsequent charges will be allowed.
8. Offer must be accompanied with a Bank Draft of Rs.50,000/- (Rupees Fifty thousand only) as earnest money in favor of Assistant Director (General), DRAP.
9. Firm shall be required to produce attested copies of its registration with the Sales-Tax and Income-Tax Departments.
10. In case the firm is found to be of misstatement, or delayed supply of items beyond the period of 02 days or failed to provide the items of prescribed standard or refuse to supply any items during financial year 2016-2017, the tender shall be cancelled without any notice and the earnest money will be forfeited.
11. Firm shall be required to provide the samples of the items to the purchase Committee before the award of Tender.
12. (a) The procuring Authority may reject all bids or proposal at any time prior to the acceptance of a bid or proposal. The procuring Authority shall upon request communicate to any supplier or contractor who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.
(b) Procuring Authority shall announce the results of bid evaluation in the form of a report giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
13. Incomplete tenders shall not be given any consideration.