



Government of Pakistan
DRUG REGULATORY AUTHORITY OF PAKISTAN
 Ministry of National Health Services, Regulations & Coordination
 PM National Health Complex, Park Road, Islamabad



POSITION VACANT
Adv. No. 02/2024

Applications are invited from citizens of Pakistan fulfilling the given conditions for appointment against the following positions in the Drug Regulatory Authority of Pakistan (DRAP). The details of requisite qualification, experience, age limit and regional/ provincial quota are as under:

Sr.	Name of Post/ RO Pay Scale	No. of Posts	Service-cadre wise distribution		Regional/ Provincial Quota	Maximum Age Limit (5 years general age relaxation included)	Required Qualification/ Experience
			Division/ Office/ Service Cadre	No. of posts			
1.	Director (RO-15)	04	Technical	01	01-Punjab	52 Years	i. Ph.D. in Pharmacy or in related field of Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacy Practice, Pharmacognosy) with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmacy or in related field of Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacy Practice, Pharmacognosy) with 13 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy
			Legal Affairs	01	01-Punjab	52 Years	i. Ph.D in law or related fields of legal Affairs, with 10 years experience preferably in pharmaceutical field or M.Phil / LL.M. with 13 years experience preferably in pharmaceutical field or Bar-at-Law and enrolled as advocate of High Court, with 15 years experience preferably in pharmaceutical field. ii. Having basic qualification in law. Note: Qualification background with basic qualification in Pharmacy would be preferable.
			Admin, HR & Log	01	01-Punjab	52 Years	Ph. D. in Human Resource Management (HRM), Management, Public Administration or equivalent with 10 years experience or M.Phil in HRM, Management, Public Administration or equivalent degree in HRM or in Public Administration with 13 years related experience or Master (16 year education) in HRM, Public Administration, Management or equivalent degree in HRM or in Public Administration, with 15 years related experience. ii. Having basic qualification in Human Resource management or Public Administration.
			Budget & Accounts/ Costing & Pricing Cadre	01	01-Punjab	52 Years	Ph.D in Accountancy with 10 years related experience, Cost and Management Accountant or Chartered Accountant with post membership with 13 years related experience preferably in analysis of pricing / costing of pharmaceutical and healthcare products or MBA (Finance) / M.Com, with 15 years experience preferably in analysis of pricing/costing of pharmaceuticals and health care products Note: Qualification background with basic qualification in Pharmacy would be preferable
2.	Deputy Director (RO-13)	03	Technical	03	01-Punjab (Women) 01-Sindh(U) 01-Balochistan	40 years	i. Ph.D in Pharmacy or in related field of Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacy Practice, Pharmacognosy) with 02years related experience in pharmaceutical field or Master / M. Phil in Pharmacy or in related field of Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacy Practice, Pharmacognosy) with 04 years related experience in Pharmaceutical field or Pharm-D, B- Pharmacy, with 06 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.

GENERAL INSTRUCTIONS: -

- All the candidates who fulfill the minimum qualification, experience and age requirements will be provisionally allowed to appear in the test(s).
- No TA/DA will be admissible to appear in test.
- The candidate working in public sector departments/ organizations are required to produce NOC from their department at the time of interview.
- No person shall be appointed against any position in DRAP if he or she has any financial or professional conflict of interest in terms of Section 18 of DRAP Act, 2012.
- No person shall be appointed as Director if he or she has immediate family members (Parent, child, sibling or spouse) as senior officials or owners of concerns dealing in the rapeutic goods in terms of Section 18 of DRAP Act, 2012.
- Maximum age shall be calculated from the closing date of applications. General age relaxation of 5 years is already included in the maximum age limit in Column 5. In addition to the given maximum age limit, relaxation in the upper age limit shall be admissible as per policy of Federal Government in this regard.
- Pay, allowances and terms and conditions of service shall be governed under the DRAP Employees Service Regulations, 2015 (as amended) which are available on the official website of DRAP (www.dra.gov.pk).
- The Authority has the right to withdraw any or all of these posts at any stage during the course of recruitment process without assigning any reasons whatsoever.
- Mere submission of application and qualification in initial screening test does not establish any right of candidate for appointment against any position in DRAP.
- Verification of character and academic antecedents of selected candidates will be conducted. In case of any bogus/ false information, criminal record, selection shall stand withdrawn/ cancelled immediately and the candidates shall be discharged/ dismissed from service (if so, found after employment) and legal proceedings will also be initiated against him/ her.
- At the time of final selection, candidates will have to go through complete medical examination for medical fitness by the medical board of the Federal Government, as may be referred by DRAP.
- The closing date for submission of applications for all posts is November 11th 2024. Candidates must ensure online submission of applications on HEC ETC portal and pay the required fee on or before the said date. No extension shall be given after this date in any circumstances.

HOW TO REGISTER:

- ✓ Please visit the following link: <http://etc.hec.gov.pk> for online registration.
- ✓ In case of any difficulty during the online registration, please visit onlinehelp.hec.gov.pk or visit HEC Secretariat or contact HEC regional offices for guidance.
- ✓ Application submission comprises of two steps: profile completion using "My Profile" section and application submission using "Test Name" link on menu panel in left hand side bar of online portal.
- ✓ Only SUBMITTED applications will be considered for the Test and applications in SAVE or INCOMPLETE mode will not be entertained.

HOW TO PAY TEST FEE:

- ✓ Test Fee is to be deposited via 1Link 1Bill Invoice participating Banks/ATM/Internet Banking/Mobile Banking/Jazz Cash/U paisa.
- ✓ Once you have selected 1link 1bill Invoice payment service. Open /sign into your mobile app and click on Bill payment or payment services (as per your mobile banking app options).
- ✓ Click on 1Bill Invoice payment services and enter the consumer number generated by the ETC portal. Once you see the details, pay the amount.
- ✓ After depositing the fee through 1link 1Bill Invoice, click on Verify Online Payment on ETC Dashboard.
- ✓ The test fee is non-refundable and non-transferable.
- ✓ The candidates must get queries/complaints resolved before the closure of the web registration portal. Queries/complaints handling beyond the registration deadline is denied by the system due to logistics/security reasons.

Note: It is Mandatory to bring roll number slip along with Original CNIC/Original Passport otherwise candidate will not be allowed to sit in the exam.

(Rabnawaz Khan)
Deputy Director (HR/Officers)
Ph.051-9255953



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DRUG REGULATORY AUTHORITY OF PAKISTAN

Ministry of National Health Services, Regulations & Coordination
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POSITION VACANT
Adv. No. 01/2024

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Sr.	Name of Post/ RO Pay Scale	No. of Posts	Service-cadre wise distribution		Regional/ Provincial Quota	Maximum Age Limit (5 years general age relaxation included)	Required Qualification/ Experience
			Division/ Office/ Service Cadre	No. of posts			
3.	Assistant Director (RO-12)	89	Technical	66	07-Merit 23-Punjab 06-Punjab (Women) 04-Punjab (Minorities) 03-Sindh(R) 02-Sindh(R) (Women) 01-Sindh(R) (Minorities) 04-Sindh(U) 01-Sindh(U) (Women) 01-Sindh(U) (Minorities) 03-KPK 02-KPK (Women) 01-KPK (Minorities) 03-Balochistan 01-Balochistan (Women) 03-KPK Ex-FATA 01-AJK	35 Years	Pharm D or B. Pharmacy. Relevant pharmaceutical experience will be preferred.
			Technical (Subject Specialist-Chemist)	05	01-Merit 02-Punjab 01-Sindh (R) 01-KPK	35 Years	Minimum sixteen years degree in organic chemistry or analytical chemistry or pharmaceutical chemistry. Relevant pharmaceutical experience will be preferred.
			Technical (Subject Specialist-Microbiologist)	04	02-Punjab 01-Sindh(R) 01-KPK	35 Years	Minimum sixteen years degree in microbiology. Relevant pharmaceutical experience will be preferred.
			Technical (Subject Specialist-Biomedical Engineer)	03	01-Punjab 01-Sindh (R) 01-KPK	35 Years	Minimum sixteen years degree in biomedical engineering. Relevant pharmaceutical experience will be preferred.
			Technical (Subject Specialist-Biotechnologist)	01	01-Punjab	35 Years	Minimum sixteen years degree in biotechnology. Relevant pharmaceutical experience will be preferred.
			Management Information Services	01	01-Merit	35 Years	Master degree in any field of computer Science, Bioinformatics or equivalent with 03 years subject experience
			Budget & Account/ Costing & Pricing	02	01-Miert 01-Sindh(U)	35 Years	Cost and Management Accountant /Chartered Accountant, MBA (Finance) orM.Com or M.A Economics. Experience in analysis of pricing / costing will be preferable. Note: Qualification background with basic qualification in Pharmacy would be preferable
			Legal Affairs	07	01-Merit 03-Punjab 01-Punjab (Women) 01-Sindh(U) 01-Balochistan	35 Years	LL.B. with membership of Bar Association preferably with 03years subject experience.

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