



No.F.13-32/2024-Admn-II/DRAP

Government of Pakistan

**Ministry of National Health Services, Regulations & Coordination,
3rd Floor, Kohsar Block, Pak, Secretariat, Islamabad**

Vacancy Announcement for the position of Chief Executive Officer, Drug Regulatory Authority of Pakistan

Applications are invited from the Pakistani nationals to fill the position of the Chief Executive Officer, Drug Regulatory Authority of Pakistan (DRAP) under Section-5 of DRAP Act, 2012. Requisite qualification / experience are as under:-

Qualification	Experience	Quota	Age Limit
Post graduate degree in Pharmacy or medicine.	Minimum of twenty years experience in management or pharmaceutical field or regulatory affairs, in public sector, or if no such person of aforesaid qualifications is available in the public sector, then a person possessing above qualification and experience from private sector.	Merit	Not less than 45 years or more than 56 years

Responsibilities: The CEO shall exercise general control and supervision over the affairs of the Drug Regulatory Authority of Pakistan (DRAP) and shall ensure the provisions of the Act (DRAP Act, 2012), the rules and that the regulations, policies and directions of the Board (Policy Board of DRAP) or the Federal Government are properly executed.

Terms & Conditions of Appointment:

- The tenure of appointment of CEO shall be for a period of three (3) years, extendable on the recommendations of the Policy Board of DRAP for one (01) year only.
- The incumbent upon appointment shall not have any financial or professional conflict of interest and has no immediate family member (parent, child, sibling or spouse) as senior officials or owner of concerns dealing in therapeutic goods. An affidavit regarding 'Conflict of Interest' under Section-18 of the DRAP Act, 2012 must be submitted along with application proforma. Similarly, applicant shall not have dual nationality.
- Government reserves the right for periodically evaluate performance of the CEO during service tenure against key performance indicators in line with role enshrined in law.

Emoluments & Benefits: Negotiable at the time of interview or as per rules.

General information:

- The prescribed application Form for appointment can be downloaded from the website of Drug Regulatory Authority of Pakistan (DRAP) (www.dra.gov.pk) and Ministry of NHS,R&C (www.nhsrsc.gov.pk)
- Application should be addressed to the Secretary, Ministry of National Health Services, Regulations & Coordination (NHS,R&C), 3rd Floor, Kohsar Block, Pak. Secretariat, Islamabad.
- No person shall be appointed as the CEO unless he is a citizen of Pakistan.
- Application should reach in the office of the undersigned within 15 days from the date of publication of the advertisement.
- Applications which are incomplete, without affidavit regarding "Conflict of Interest" under Section-18 of DRAP Act, 2012, application proforma or received after due date will not be entertained.
- Applicants / candidates already in service should apply through proper channel.
- Only short listed candidates will be called for interview and No TA/DA shall be admissible for the purpose.
- Short listed candidates will present degrees/certificates (in original) duly verified by Higher Education Commission of Pakistan (HEC) at the time of interview otherwise will be disqualified for interview.

Section Officer (Admn-II)

**M/o National Health Services Regulations & Coordination,
3rd Floor, Kohsar Block, Pak, Secretariat, Islamabad**

APPLICATION FORM

Photograph

Serial No. _____

Name of Post: **Chief Executive Officer (CEO), DRAP**

Name of Applicant: _____ Father's Name: _____

Date of Birth: _____ Age (on closing date): _____ C.N.I.C No: _____

Domicile: _____ District: _____ Nationality: _____ whether dual Nationality: Yes/No
Through proper Channel Yes / NO. Name of Department: _____

Postal Address of Candidate: _____

Permanent Address of Candidate: _____

Phone No: _____ Mobile No: _____ Email Address: _____

ACADEMIC QUALIFICATION:

Certificate / Degree	Year of Passing	Board / University	Division / Grade	Name of Institution

TECHNICAL / PROFESSIONAL QUALIFICATION:

EXPERIENCE:

Name of Public Organization	Post Held	From	To	Total year(s) / month(s)

Name of Private Organization	Post Held	From	To	Total year(s) / month(s)

P.T.O

Note: The following must be attached:

- i) Attested copy of CNIC
- ii) Affidavit regarding conflict of interest under Section-18 of DRAP Act, 2012.
- iii) Attested photocopies of educational testimonial/degree/experience certificate etc.

Date of submission of application:

Signature of Applicant

IMMEDIATE
By Special Messenger

No.F. 13-32/2024-(Admn-II)/DRAP

Government of Pakistan

Ministry of National Health Services, Regulations & Coordination

3rd Floor Kohsar Block Pakistan Secretariat, Islamabad

Islamabad, the 14th November, 2024.

Director (Advertisement)
Press Information Department (PID)
Government of Pakistan
Islamabad

Subject: **RECRUITMENT TO THE VACANT POST OF CHIEF EXECUTIVE OFFICER (CEO)**
DRUG REGULATORY OF AUTHORITY OF PAKISTAN UNDER M/O NHR & C

Dear Sir,

I am directed to forward herewith an advertisement alongwith prescribed proforma (in original) to be advertised in the daily leading National Newspapers (Two English and Two Urdu) all over the country, as per Government Policy at the earliest with the following requirements:

i)	Language	Urdu / English
ii)	Priority	Normal / Black & white
iii)	Regions	Combined Edition
iv)	Date of publication/ insertion	Preferably 17 th November, 2024 (Sunday)
v)	Any Special Instruction	Copy of the advertisement be sent to the undersigned after its publication for record.

2. Necessary Bill as per approved government rates may be sent to Deputy Director (Admn), Drug Regulatory Authority of Pakistan (DRAP), Prime Minister's Health Complex, Chak Shahzad, Islamabad.

Enclosed: **As above.**

(ABDUL KABIR KHALIL)

Section Officer (Admn-III)

Ph # 051-9245792

Copy to:

1. CEO-DRAP, Islamabad is requested to place the advertisement alongwith application proforma on the website of DRAP.
2. Mr. Noman Ahmed, Deputy Director (IT), M/O NHR&C is also requested to place the advertisement alongwith application proforma on the official website of Ministry of NHR&C as well as on the website of the job portal under intimation to this section.